



IN-YEAR APPLICATION FOR A SCHOOL PLACE AT

St Christopher's CE Primary School

For those seeking admission to the school outside the normal admission point. Please print and complete this form, then return to the school.

1. CHILD'S DETAILS			
The legal surname is the one on your child's birth certificate, adoption certificate or change of name deed poll. Please tell us if your child uses a different surname on a day to day basis.			
Legal Surname		First Names	
Date of birth	__ / __ / __	Male / Female	Year Group:
The address on the application form should be your child's normal home address at the time of application. Please include a Council Tax statement or utility bill (dated within the last 3 months) showing that you currently live at the address given.			
Current Home Address (Address & postcode at which the child usually lives see Admission Policy for details)		New Home Address (if moving house)	
			Move date __ / __ / __
Name & Address of Current (or most recent) School / Nursery	Date of last attendance __ / __ / __		
Date admission required: __ / __ / __			

If you are moving to the area, you can apply to us in advance of your move. You MUST provide proof of your move as follows:

Evidence that you have sold, or are in the process of selling, your previous property, or that a previous lease agreement has expired.

Confirmation that your house purchase is legally binding (in other words, you have already exchanged contracts and have a confirmed date for completion); or

A formal lease agreement of at least six months.

2. YOUR DETAILS			
Name(s) of Parent(s) / Carer(s) living at home address (or with parental responsibility) See Admissions Policy for details			
Relationship to Child			
Email Address			
Home/Daytime Tel. No.		Work / Mobile No.	

If another adult has parental responsibility but does not live at the same address as the child, please provide the details	Name: Address: Telephone number: Relationship to child:
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If any of the following applies to your application, please indicate below and supply any associated documentation so that your application is administered correctly.

Your child has a statement of SEN / EHC plan	Yes / No
1. You are applying on behalf of a child in care; a 'looked after child' (see note 2 of admissions policy) please provide details	Yes / No
2. Your child has exceptional medical or social reasons for applying to St Christopher's CE Primary (see note 3 of admissions policy) Please provide details	Yes/No
3. You live in the catchment area and have a sibling on the roll of the school (see note 5 of Admissions Policy)	Yes/No
4. You live in the catchment area (see note 6 of Admissions Policy)	Yes/No
5.	
6. You live outside the catchment area and have a sibling on the roll of the school (see notes 5 of Admissions Policy)	Yes/No
You or your partner are a serving member of the Armed Services	Yes / No
Which year group is your child currently in?	Year: _____
Is there anything else you think we need to know to process this application?	

4. PARENTAL DECLARATION (please tick box to confirm)

I certify that I have parental responsibility for the child named in Section 1, and that this application has the agreement of all parents/carers listed in section 2. ☐

I wish to make an application to St Christopher's CE Primary School and have read and understood the school's Admission Policy. ☐

I confirm that the information I have provided is to the best of my knowledge correct and up to date. I understand if I give any false or deliberately misleading information on this form and/or supporting papers or withhold any relevant information, this may lead to the withdrawal of an offer of a school place for my child. ☐

I hereby authorise the governing body to contact my child's previous school if required. ☐

A copy of this form will be sent to Admissions at Oxfordshire County Council.

Signature of parent/carer:	Date: ____/____/____
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Information supplied will be used for registration purposes under the Data Protection Act 1998

Once completed you should return this form to: Ms Romana Daci, St Christopher's CE Primary School

Admissions and Attendance: St Christopher's CE Primary School, Temple Road, Cowley, Oxford OX4 2HB. Tel: 01865 779772